




IMPORTANT RULES

- = Do not re-shelve Library materials. After use, place them on the Library trolleys;
- = To borrow books at the main desk you must have your student card;
- = Books, thesis, dissertations with a red label and journals are to be used inside the Library only;
- = Self-service copying and scanner machines (colour and B&W) are available to library documents only;
- = Users are not allowed to eat, drink (except water), smoke, use mobile phones, make noise or any kind of disturbance inside the Library;
- = Personal items should not be left unattended. If you leave the Library for more than 15 minutes take your belongings with you.

Information and Documentation Services | Iscte
Avenida das Forças Armadas
1649-026 Lisboa

TEL: (+351) 210 464 052
E-MAIL: biblioteca@iscte-iul.pt

-  biblioteca.iscte-iul.pt
-  facebook.com/Biblioteca.ISCTE.IUL
-  instagram.com/biblioteca_iscte_iul/

Opening hours

Monday to Friday: 9:30am - 9:00pm
Saturday: 10:00am - 6:00pm

(except school holidays and other days duly announced)

LIBRARY

INFORMATION AND
DOCUMENTATION SERVICES

USER'S GUIDE

iscte UNIVERSITY
INSTITUTE
OF LISBON

LIBRARY SPACE

At Iscte Library the scientific areas of study are concentrated in Social and Human Sciences, Sociology, Public Policy, Technologies, Architecture and Management.

The Library collections are on openshelves and include about over 100.000 titles of books and articles, more than 1.600 journal titles and several electronic resources.

Location: 4th floor of Iscte Building II (expands over 3 floors)

1st FLOOR

→ Main Desk

Self-service copying and scanner machine

Natural Science
Information and Communication Technology
Architecture and Urbanism

Reference Service

Director Office and Technical Services

2nd FLOOR

→ Reading Room with Help Desk

Self-service copying and scanner machine

Sociology
Anthropology
History
African Studies
Law
Psychology
Reference Books

Group Study Rooms

3rd FLOOR

→ Reading Room with Help Desk

Self-service copying and scanner machine

Management
Economics
Quantitative Methods
Information Science
Reference Books
Journals

Individual Research Rooms

Room for students with disabilities

Training Room (B6.02)

SERVICES

- = Reading rooms
- = Study and research rooms
- = Research and publication support
- = Borrowing books
- = Interlibrary loan
- = Selective dissemination of information
- = User training
- = Cultural events / Exhibitions
- = Copying and scanner machines (self-service)

RESOURCES

= Online Catalogue

<https://catalogo.biblioteca.iscte-iul.pt/>

= Institutional Repository

<https://repositorio.iscte-iul.pt/>

= EDS – EBSCO Discovery Service

<http://bit.ly/EBSCODiscoveryService>

= Databases: Web of Science, Scopus, ABI/Inform, PsycArticles, OECD ilibrary, Bloomberg and Eikon.

= B-on – Online Knowledge Library

<https://www.b-on.pt/>

= Welcome to the Library Guide

<http://bit.ly/WelcomeLibraryGuide>

For VPN access: <https://tinyurl.com/toghref>

Contact: iAjuda@iscte-iul.pt

ADMISSION POLICY

- = All Iscte students, professors and researchers have access to all services;
- = External users may have access to the services (except borrowing books) after registering at the Main Desk.

LOAN POLICIES

User	Books	Days
Undergraduate Students	3	10
Masters Students	6	10
PHD Students	6	10
Researchers	6	10
Faculty	6	10
Alumni	6	10
Users under Protocol	6	10

- = To borrow books at the main desk you must have your student card;
- = Renewals - Up to two of 10 days each. The user must wait a week before borrowing books again;
- = Late return of books results in monetary fine and temporary suspension of borrowing privileges;
- = All the missing or damaged books must be replaced or paid for.