# **SELECTION AND RANKING CRITERIA**

# Master in Development Studies

### **CLASSIFICATION CRITERIA**

### a) Bachelor's degree Grade (Scale: 10-20; Weight = 40%)

Value corresponding to the final classification obtained in the course. For candidates that hold more than one degree, the highest grade is considered.

### b) Suitability of the bachelor's degree to the course (Scale: 0-20; Weight = 10%)

- 20 points Very Adequate (Public Administration, International Relations, Political Science, Anthropology, Sociology, Economics, African Studies, Asian Studies)
- 15 points Adequate (Law, Geography, Management, Finance, European Studies or other Social and Human Sciences)
- 10 points Less Adequate (Degrees in other scientific fields)

#### c) Academic and scientific curriculum (Scale: 0-20; Weight = 20%)

- 20 points Relevant postgraduate training/exchange experience and relevant published academic work
- 15 points Additional postgraduate training or relevant exchange experience; or published academic work
- 10 points No training beyond the Bachelor's degree and absence of relevant exchange experience

#### d) Professional experience (Scale: 0-20; Weight = 10%)

- 20 = More than 5 years of experience in activities with significant relevance regarding the course
- 10 = Experience in activities with some relevance regarding the course
- 5 = No experience in activities relevant regarding the course

#### e) Motivation for the course (Scale: 0-20; Weight = 20%)

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## MINIMUM CLASSIFICATION SCORE

Candidates with a final classification lower than 12 will not be selected (scale: 0-20).

### **TIE-BREAKER**

In case of a tie in the final classification, candidates will be ranked according to the grade of the bachelor degree. If there is still a tie, candidates will be ranked according to the date and time of application registered in the application's platform (from the oldest to the most recent).

### FOREIGN GRADE HOLDERS

Holders of certificates or diplomas issued by foreign higher education institutions must ensure that:

- The documents submitted in the application mention the final classification obtained for the completion of the degree, as well as the respective grade classification scale;
- They are accompanied by a document proving the curricular units taken for obtaining the degree, respective classifications and duration of the course;
- They are accompanied by a certified translation, when they are in a foreign language other than Spanish, French, or English.

Admitted candidates that hold a foreign degree are admitted conditionally and are subject to the internal recognition of the degree to pursue studies, as foreseen in the legislation.

# DOCUMENTS TO SUBMIT IN THE APPLICATION

The application is submitted exclusively online. It is mandatory to attach the following documents:

- 1. Photograph (headshot type);
- 2. Identification document (citizen card for national candidates and passport for foreign applicants);

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- 3. Degree diploma with final course average\*
- 4. School transcript or official document with the curricular units completed and respective classifications;
- 5. Curriculum Vitae;
- 6. Motivation letter (included directly in the platform, in the space provided);

### COMMITTEE FOR THE ANALYSIS OF APPLICATIONS

Professor Luís Paulo Mah Silva

Professor Cristina Maria Paixão de Sousa

Professor Diniz Marques Francisco Lopes